

Electronic Travel & Expense File Delivery

Ordering of file delivery to DICOMEXPENSEAB

Company information

Company name	
<input type="text"/>	
Name of contact person	
<input type="text"/>	
Contact person's telephone no.	Company reg. no.
+ <input type="text"/>	<input type="text"/>
Contact person's email	
<input type="text"/>	
Invoice address	
<input type="text"/>	
Zip code	City
<input type="text"/>	<input type="text"/>
	Country code
	<input type="text"/>

Please select the services for your product(s).

	Monthly reconciliation files (as a stand alone service)	Daily transaction files* (including monthly reconciliation files)	Daily Smart receipts file** (including daily transaction files)
Eurocard Corporate Cards	<input type="checkbox"/> Price: 1,000 SEK per year	<input type="checkbox"/> Price: 2,000 SEK per year	<input type="checkbox"/> Price: 375 SEK per year per card

The prices applies to customers with 1-20 cards.

In accordance with applicable VAT legislation, some of our services are subject to VAT.

*) The transactions will be displayed in your travel expense management system.
 **) The receipts will be displayed in your travel expense management system, together with the corresponding transaction. Receipts can be either images captured with the Eurocard-app or, if available, digital receipts delivered directly from the merchants.

The monthly match files can be used in addition to the Daily transaction files for reconciliation, depending on your expense management system provider.
 SEB Kort will provide files and receipts connected to the company's cards and accounts issued by SEB Kort, provided that the transactions can be connected to employee ID numbers. The company must ensure that SEB Kort always has an updated list of cardholder's names and employee ID numbers (e.g. do updates in Eurocard Portal or contact Corporate Support).

SEB Kort will send an invoice once a year. The Company may terminate the file delivery service with immediate notice. Any paid fee will not be refunded. SEB Kort reserves the right to change these terms and the price for the service with one month's prior notice. The terms and conditions for the relevant products, including the cards, accounts and Smart receipts terms and conditions, apply to the file delivery. The terms and conditions can be seen on www.eurocard.com.

Signatures

We hereby confirm that we order the file delivery service(s) mentioned above and confirm that we have read the terms and conditions.
 We authorize SEB Kort to send transaction files and receipts (if relevant) connected to our cards and accounts to our expense management system provider.
 We confirm that we have entered into an agreement with the expense management system provider guaranteeing that they will handle our data, including transaction data, receipt data (if relevant), card data and personal data with the appropriate level of care and in accordance with applicable law and that they fulfill applicable information security requirements.

Date	Signature by authorized signatory
<input type="text"/>	<input type="text"/>
Name of signatory above	
<input type="text"/>	
Date	Signature by authorized signatory
<input type="text"/>	<input type="text"/>
Name of signatory above	
<input type="text"/>	

Please return to: **corporatesupport@eurocard.se**

9523 081123



This covers cards and accounts issued by the Issuer. The Issuer is defined as:
 • SEB Kort Bank AB, SEB Kort Bank Danmark, Branch of SEB Kort Bank AB, SEB Kort Bank AB, Oslo Branch and SEB Kort Bank AB, Helsinki Branch

eurocard.com